

## ROUTING AND RECORD SHEET

81-4733

SUBJECT: (Optional) Request for Delegation of General Services Administration Operating Authority

DD/A Registry

81-1074/1

FROM: James H. McDonald  
Director of Logistics

EXTENSION

NO

DATE: 22 MAY 1981

STAT

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

DDA  
7DI8 HQS

7/14/81

0

1. to 5.:

2. OGC  
20 ER

7/16/81

7/21/81

SWH

The proposed letter and attachments covers those items we discussed at the DDA Office Directors' Luncheon on 8 July. It is requested that you sign the letter and I'll hand-carry it to Mr. Carmen when we meet with him on 28 July. If we can convince him to approve these two delegations of Authority, we will have solved some troublesome and continuing problems with GSA.

DDCI  
7E60 HQS

7/22-23 JUL 1981

WJC

DDCI  
7D60 HQS

7/27

8

Deputy Director  
forER  
7E-12 Hqs.

24 July

Hm

7: Administration  
Please return this package to DDA Registry after signature. The letter will be hand-carried to GSA.

DDA

7/23

2

2: For comment &amp; recommendations

OY M-8

## ROUTING AND RECORD SHEET

SUBJECT: (Optional) Request for Delegation of General Services  
Administration Operating Authority

81-10741

FROM: James H. McDonald  
Director of Logistics

EXTENSION

NO.

DATE 22 MAY 1981

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

DDA  
7D18 HQS

DDCI  
7E12 HQS

DCI  
7D60 HQS

ER  
7E-12 Hqs.

1. to 5.

The proposed letter and attachments covers those items we discussed at the DDA Office Directors' luncheon on 8 July. It is requested that you sign the letter and I'll hand-carry it to Mr. Carmen when we meet with him on 28 July. If we can convince him to approve these two delegations of Authority, we will have solved some troublesome and continuing problems with GSA.

Deputy Director  
for

7: Administration  
Please return this package to DDA Registry after signature. The letter will be hand-carried to GSA.

DDA [ ] cn 14 Jul 81

Distribution:

Original PRS - DCI  
1 - DDCI  
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12 MAY 1981

MEMORANDUM FOR: Director of Central Intelligence

VIA: Deputy Director of Central Intelligence  
Deputy Director for Administration

FROM: James H. McDonald  
Director of Logistics

SUBJECT: Request for Delegation of General Services  
Administration Operating Authority

1. Attached is a letter to the Administrator, General Services Administration (GSA) (Attachment A) and two draft delegations of authority (Attachment B). The letter, prepared for the signature of the Director of Central Intelligence, requests that GSA delegate to this Agency the authority to lease space and contract for the operation and maintenance of buildings occupied by the Agency.

2. The leasing delegation would simply remove the 5,000 square foot limitation on the authority presently delegated to the Agency. This ceiling is arbitrary, and while we have no present requirements impacted by this limitation, its removal would provide needed flexibility and authority to respond to future requirements.

3. The second delegation would allow us to immediately contract for certain services presently provided by GSA on a reimbursable basis. It would also allow us to contract for those services which GSA is supposed to provide under the Standard Level User Charge (SLUC) but, for budgetary or other reasons, is unable to provide. However, Agency funds are not presently budgeted for this purpose. This delegation establishes the framework within which the Agency and GSA will examine the totality of SLUC-financed support. The object of this analysis is to develop a systematic program leading to the delegation of certain of those functions to the Agency and to also make available an appropriate level of funding to carry out these tasks.

4. From the Agency's point of view, there appear to be no legal impediments to implementation of these delegations. While we are not aware of any specific legal limitations to GSA's ability to execute the delegations as we have requested, there may be some problems with the SLUC aspects of the delegations. Implicit in our assumption of SLUC-related functions is the transfer to the Agency of an appropriate level of SLUC-financed funding. This may cause GSA some problems, but we would anticipate resolving those issues as a part of the analysis process.

OL 1 2076

SUBJECT: Request for Delegation of General Services  
Administration Operating Authority

5. It is recommended that the Director of Central Intelligence sign the attached letter to the Administrator, GSA, requesting that GSA delegate both leasing and limited contracting authority to this Agency.

/s/ James H. McDonald

James H. McDonald

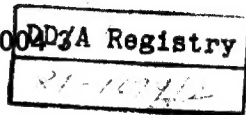
Attachments:

- A. Letter to the Administrator (GSA)
- B. Draft Delegations of Authority

Distribution:

Original - Addressee  
1 - DDCI  
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1 - ER

TAB



Washington, D.C. 20505

*23 July 1981*

The Honorable Gerald P. Carmen  
Administrator  
General Services Administration  
Washington, D.C. 20407

Dear Jerry:

For a number of years, this Agency has worked closely with the General Services Administration (GSA) to improve the services and responsiveness of GSA in supporting the Central Intelligence Agency (CIA). These efforts have had mixed results. A dialogue was initiated to improve this situation and resulted in the suggestion that GSA delegate more authority to CIA in the leasing, operation, and maintenance of both Government-owned and -leased buildings occupied by the Agency.

We were extremely pleased that Admiral Freeman and Mr. Ray Kline engaged the National Academy of Public Administration (NAPA) to evaluate GSA's role within the total framework of the Federal Government. We have read their report with interest and are appreciative of the fact GSA authorized the study and subsequently shared the results in an effort to improve government efficiency and your agency's responsiveness.

As a customer agency, we were approached by NAPA for our views as to GSA's role and responsiveness. This Agency prepared such a report for NAPA and also provided a copy of our study to Mr. Ray Kline by memorandum dated 3 November 1980. An additional copy is enclosed for your convenience.

Our report proposed that specific authorities be delegated to the CIA. As the NAPA report now recommends that GSA delegate to program agencies the authority to perform their own administrative services under Office of Management and Budget policies and GSA rules, the purpose of this letter is to request that the authorities identified in our report (summarized in the executive summary) now be delegated to this Agency.

The Honorable Gerald P. Carmen

With the exception of our [ ] our interest is to continue to initially depend on GSA for the majority of our support. The delegations will enable the Agency to use internal resources to meet the support requirements of time-critical missions or of unusually complex or atypical support requirements where internal processing is both more efficient and responsive.

STAT

There are enclosed with this letter two proposed delegations of authority. It is believed the suggested wording of these delegations accurately reflects the thrust of the NAPA study recommendations and our mutual desire to improve GSA support to this Agency. Again, this Agency commends GSA for undertaking this important study.

Sincerely,

*William J. Casey*  
William J. Casey

Enclosures

Distribution:

Orig - Adse  
1 - DCI  
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1 - ER  
1 - DDA  
1 - OL/RECD Official

Originating Office:

STAT

[ ]  
Director of Logistics

*5/22/81*  
Date

TAB



**DRAFT**

This is in reference to your letter of requesting a delegation of authority to contract for improvements, alterations, repair, maintenance, operation, new construction, and services in Government-owned and -leased buildings and property, and that this authority be utilized when it is determined by the Central Intelligence Agency (CIA) that the General Services Administration (GSA) is, for budgetary, manpower, or other reasons, unable to respond in a timely or otherwise appropriate manner to the requirements of the CIA.

Pursuant to the authority vested in me by the Federal Property and Administrative Services Act of 1949 (63 Stat. 377), as amended, authority is hereby delegated to the Director, Central Intelligence Agency, to contract for the purposes as stated in paragraph 1 above.

The Director of CIA may redelegate this authority to any officer, official, or employee of the CIA, and this authority shall be exercised in accordance with the limitations and requirements of the above-cited Act and other applicable statutes and regulations.

**DRAFT**

Concomitant with this delegation, the GSA and the CIA shall enter into detailed discussion and analysis of the services provided by the GSA under the Standard Level User Charge (SLUC). The product of this discussion and analysis shall be the clear identification and definition of specific services accomplished under the SLUC arrangements; and consistent with the recommendations of the Report to the Administrator of the General Services Administration, dated 31 December 1980, prepared by the National Academy of Public Administration, to further delegate to the CIA authority and appropriate funding for certain of those services financed under SLUC that can best be performed by CIA in those buildings occupied by CIA. The program outlined above shall be accomplished no later than 30 September 1981.

Notwithstanding this delegation of authority, the GSA retains its responsibility for federally owned and leased buildings occupied by the CIA. Exercise of authority under this delegation shall be undertaken only after consultation with GSA.

**DRAFT**

**DRAFT**

This is in reference to your letter of requesting that previously delegated authority to lease office space be amended to remove the 5,000 square foot limitation.

Pursuant to the authority vested in me by the Federal Property and Administrative Services Act of 1949 (63 Stat. 377), as amended, authority is hereby delegated to the Director of the Central Intelligence Agency to perform all functions in connection with the leasing of space to meet the requirements of the CIA's domestic responsibilities. This delegation shall extend to leasing space under the authority in Section 210(h)(1) of the above-cited Act and shall remain in effect until revoked.

The Director of the Central Intelligence Agency (CIA) may redelegate this authority to any appropriate officers, officials, or employees of the CIA, and this authority shall be exercised in accordance with the limitations and requirements of the above-cited Act and other applicable statutes and regulations.

**DRAFT**

**DRAFT**

This delegation is not intended to relieve the General Services Administration (GSA) of responsibility for the management and administration of existing leases where such management and administration is clearly in the best interest of the Government. Hence, transfer of this responsibility for existing leases to the CIA will be accomplished on a case-by-case basis after consultation and the mutual agreement of the CIA and GSA.

**DRAFT**